

# Memo

**To:** All Commonwealth IT Management/Contacts  
**From:** Eric Morrison, COT Change Manager  
**Date:** 6/26/08  
**Re:** Cold Harbor Power Outage

## Power Outage Notification

The Commonwealth Office of Technology in cooperation with Finance Facilities and Art's Electric will be performing required electrical maintenance on **July 12-13, 2008 at the Commonwealth Data Center located at Cold Harbor in Frankfort, KY.** This outage is required to upgrade the Uninterruptable Power Supply system servicing the Cold Harbor facility. All servers, network and communications equipment located at Cold Harbor will be unavailable during this outage. This includes the central hub servicing the entire Commonwealth WAN. All websites hosted by Kentucky Interactive will also be unavailable. They will be redirected to a notification page stating the reason and expected duration of the outage. All systems located at Cold Harbor will begin power down procedures at **10:00am on July 12** to allow a complete power disconnect at **2:30pm** and are expected to be restored by **10:00am Sunday, July 13, 2008.**

All COT-managed devices will be powered down and back up by COT staff; any "floor-space only" systems will require the managing agency's staff to perform these functions. Please make arrangements to have staff onsite to shut down systems prior to 11:00am on Saturday, July 12, and return to start all systems at 7:00am on Sunday, July 13. A more detailed listing of shutdown and startup timelines is shown at the bottom of this memo.

The Commonwealth Office of Technology appreciates your cooperation and understanding.

Thank you,

Eric Morrison  
COT Change Manager  
502 564 9616  
[ericd.morrison@ky.gov](mailto:ericd.morrison@ky.gov)

| <u>Time</u> | <u>Operation</u>              | <u>Contact</u>     | <u>Notes</u>       |
|-------------|-------------------------------|--------------------|--------------------|
| 10:00 AM    | z/OS Drain Initiators         | Michael Burke      |                    |
|             | Exchange shutdown             | Beth Crawford      |                    |
|             |                               |                    |                    |
| 10:45 AM    | DNS Redirect                  | Barrett Richardson |                    |
|             |                               |                    |                    |
| 11:00 AM    | Unix (non-DNS) shutdown       | Daniel Arnold      | SAN Attached first |
|             | Wintel (non DC/WINS) shutdown | Gene Hammonds      | SAN Attached first |

|                                              |                                      |                                    |             |
|----------------------------------------------|--------------------------------------|------------------------------------|-------------|
|                                              |                                      |                                    |             |
| 12:00 PM                                     | z/OS system shutdown                 | Ray Wilmoth                        |             |
|                                              | VoIP system shutdown                 | David Ferguson                     |             |
|                                              | VTL shutdown                         | Randy Moore                        |             |
|                                              | Wintel DC's and WINS Shutdown        | Daniel Arnold                      |             |
|                                              |                                      |                                    |             |
| 1:10 PM                                      | Unix DNS shutdown                    | Daniel Arnold                      |             |
|                                              |                                      |                                    |             |
| 1:15 PM                                      | Storage shutdown                     | Steve McGaughey/<br>Randy Moore    |             |
|                                              |                                      |                                    |             |
| 1:30 PM                                      | Network shutdown                     | Mark Humston                       |             |
|                                              |                                      |                                    |             |
| 2:25 PM                                      | Visual check                         | Daniel /Mark/Ray/<br>Randy/Michael |             |
|                                              |                                      |                                    |             |
| 2:30 PM                                      | Facilities power down                | Michael Burke                      |             |
|                                              |                                      |                                    |             |
| 6:30 AM                                      | Facilities power up                  | Michael Burke                      |             |
|                                              | Temperature check 3rd and 4th floors | Michael Burke                      |             |
|                                              |                                      |                                    |             |
| 6:40:00 AM<br>(based on sub-80 degree temps) | Network startup                      | Mark Humston                       |             |
|                                              | Storage startup                      | Steve McGaughey/<br>Randy Moore    |             |
|                                              |                                      |                                    |             |
| 7:00 AM                                      | z/OS system startup                  | Ray Wilmoth                        |             |
|                                              | VoIP Startup                         | David Ferguson                     |             |
|                                              | Unix DNS startup                     | Daniel Arnold                      |             |
|                                              | Wintel DC and WINS startup           | Daniel Arnold                      |             |
|                                              |                                      |                                    |             |
| 7:30 AM                                      | DNS Redirect Removed                 | Barrett Richardson                 |             |
|                                              |                                      |                                    |             |
| 8:00 AM                                      | Unix (non-DNS) startup               | Daniel Arnold                      | eMARS first |
|                                              | Wintel (non-DNS) startup             | Gene Hammonds                      |             |
|                                              | Exchange startup                     | Beth Crawford                      |             |
|                                              |                                      |                                    |             |
| 9:30 AM                                      | z/OS Initiators startup              | Michael Burke                      |             |
|                                              |                                      |                                    |             |
| 10:00 AM                                     | Application Check                    |                                    |             |